



**Niagara Regional Native Centre  
Abbey House Transitional Support Worker  
Internal/External Job Posting**

**Responsibilities:**

The Abbey House Transitional Support Worker is responsible for the day to day Case Management for the residents of Abbey House, advocacy for residents, planning, organizing/development and coordination of in-house programs and activities for the residents of Abbey House.

The Abbey House Transitional Support Worker will report directly to the Executive Director. The Abbey House Transitional Support Worker will be responsible for policies and procedures in accordance with Niagara Regional Native Centre/Abbey House and under the direct daily supervision of the Abbey House Coordinator.

**Qualifications:**

- Post-Secondary diploma/degree in Social Work or equivalent experience
- Excellent communication skills both written and verbal
- Knowledge of social barriers and challenges faced by Indigenous women and families
- Experience in reporting, and database recording
- Experience in group facilitation and program development
- Understanding of the social and cultural barriers of Indigenous women in Niagara
- Excellent interpersonal, organizational, and time management skills
- Ability to establish and maintain professional relationships
- **Must have valid driver's licence, Insurance and reliable vehicle.**
- **Must have or able to obtain a clear CPIC for the Vulnerable Sector.**

**All applicants must submit a cover letter, resume, proof of education/training and three written references. Please send with the title of the position in the subject line to:**

Niagara Regional Native Centre  
382 Airport Road  
Niagara-on-the-Lake, ON L0S 1J0  
Fax: 905-688-4033

**E-mail:** [careers@nrnc.ca](mailto:careers@nrnc.ca)

**Closing: November 15th, 2019 @ 4:00 pm**